



St Ives Netball Club

Junior Coaching Policy

Version 1.1

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Document Owners: Coaching Coordinator / Management Committee

1. Purpose

The purpose of this policy is to:

- Develop Inters and Cadets players into enthusiastic and knowledgeable coaches
- Ensure junior teams receive the most experienced and appropriate coaching available
- Ensure potential junior coaches understand the requirements and expectations of the role

2. Scope

This policy applies to all Inters and Cadets players who are interested in coaching a junior team within St Ives Netball Club.

3. Definitions

Inters: Players aged 13–14 years

Cadets: Players aged 15–17 years

Junior Teams: Teams of players aged 7–14 years

4. Policy Statement

St Ives Netball Club supports the development of young coaches and aims to provide junior teams with a positive coaching experience.

The club provides two structured junior coaching pathways:

- Junior Assistant Coach (Inters, or new Cadets without experience)
- Junior Coach (experienced Cadets)

Junior Coaches and Junior Assistant Coaches must meet the eligibility requirements, selection criteria, and ongoing responsibilities outlined in this policy.

5. Responsibilities

5.1 Coaching Coordinator

- Manages the application and selection process
- Oversees Junior Coaches and Junior Assistant Coaches
- Assigns Mentor Coaches where required

5.2 Junior Coaches

- Lead coaching of a junior team
- Meet all availability, reporting and conduct requirements
- Maintain a weekly coaching portfolio (if under 18)

5.3 Junior Assistant Coaches

- Assist Senior Coaches in training and games
- Support the coaching program and attend required sessions

5.4 Senior Coaches / Mentor Coaches

- Supervise and mentor Junior Assistant Coaches (Inters or inexperienced Cadets) -
- Supervise and mentor Junior Coaches (Cadets coaching independently)
- Attend designated sessions to support and guide young coaches

6. Procedures

6.1 Eligibility – Who Can Coach

Junior Assistant Coach (Inters or inexperienced Cadets).

- Inters (13–14 years) may apply only for Junior Assistant Coach roles
- Cadets aged 15+ with no prior coaching experience may also apply as Junior Assistant Coaches
- A Junior Assistant Coach must work under the guidance of a Senior Coach (18+) at all times

Junior Coach (Experienced Cadets)

- Cadets may coach independently if they have completed at least one full year as a Junior Assistant Coach
- A Mentor Coach (appointed by the club) must attend multiple training sessions across the season
- A parent/carer (18+) must be present on court at all times during training and games to supervise

Senior Coaches of Junior Teams

- Wherever possible, Senior Coaches will be provided with a Junior Assistant Coach

6.2 Selection Process

- All Inters and Cadets will be offered the opportunity to apply for coaching roles during player registration
- If the number of applicants exceeds available positions, a selection process will be undertaken by the Coaching Coordinator
- Junior Coaches and Junior Assistant Coaches are not automatically reappointed each year
- Selection for future seasons is based on:
 - Effort and performance in the role
 - Quality of coaching
 - Availability and commitment
- Experienced Junior Coaches may be given preference where numbers are limited

6.3 Requirements of Junior Coaches and Junior Assistant Coaches

Availability

- Must attend all team training sessions and Saturday games wherever possible

Coaching Development

- Strongly encouraged to complete the Netball Australia Foundation Coach Accreditation
- St Ives Netball Club will reimburse Junior Coaches and Junior Assistant Coaches upon successful completion

Reporting Requirements (Junior Coaches only)

- Must complete mid-season and end-of-season coaching reports
- Reports must be completed using the club template and submitted to the Coaching Coordinator

Coaching Portfolio (Junior Coaches under 18)

- Must maintain a weekly portfolio including session plans, drills, and coaching notes
- The portfolio forms part of the grading and re-selection process in future seasons

6.4 Payment for Junior Coaches

Eligibility for Payment

- Junior Coaches (Cadets coaching their own team) will receive payment
- Junior Assistant Coaches are volunteers and are not paid

Payment Structure

- Payment is based on:
 - 1 training session per week
 - 1 Saturday game per week
- Payments follow the rate specified in the club's Junior Coach Payment Schedule
- Payments are made in two instalments:
 - Mid-season
 - End of season

Shared Coaching

- If two Junior Coaches jointly coach a team, the payment is split 50/50

Invoicing Requirements

- A record of training and games attended must be maintained
- Junior Coaches must submit an invoice using the club template
- The invoice must be approved by:
 - The Coaching Coordinator
 - The Club President
- Only one invoice is required for shared coaching roles (with split bank details)

Reporting Requirement (Payment Release)

- Junior Coaches must submit mid-season and end-season coaching reports before payments are released

7. Related Documents

- St Ives Netball Club Grading Policy
- St Ives Netball Club Registration Policy
- St Ives Netball Club Coaching Policy
- St Ives Netball Club Child Safeguarding Policy
- St Ives Netball Club Code of Conduct
- Netball Australia Foundation Coach Accreditation information:
<https://nsw.netball.com.au/coaching-accreditation>

8. Communication & Consultation

This policy is published on the club website and communicated directly to Inters and Cadets during the registration period and pre-season meetings.

Any questions should be directed to coach@stivesnetball.com.au

9. Review & Update Cycle

This policy is reviewed annually by the Coaching Coordinator and Management Committee.

8. Version Control

Version	Date	Approved By	Summary of Changes
1.1	4 December 2025	Management Committee	Initial release using new policy template